

# CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS

*"Honoring California's Veterans"*



**Classification:** **Nurse Instructor, Range A (Salary Range \$5,446-\$6,877)**

**12-Month Limited Term, Full Time - 1 Positions**

It is anticipated these positions will be established permanently contingent on approval from Department of Finance

**Location:** Department of Veterans Affairs  
1227 O Street, Sacramento, CA 95814

**Who Should Apply:** Current State employees within this classification or those who are eligible on a certification list, transfers, or reinstatement are encouraged to apply. SROA PROVISIONS APPLY. Eligible honorably discharged veterans are encouraged to apply provided the above criteria are met. For those individuals who do not meet the above criteria, may qualify to take or apply for a civil service examination based on minimum qualifications for the classification. To view all civil service examinations offered by the State of California or the CA Department of Veterans Affairs, please visit our website at [www.cdva.ca.gov](http://www.cdva.ca.gov). You may also view other examinations offered by the State Personnel Board at [www.spb.ca.gov](http://www.spb.ca.gov).

*The benefits of working for Veterans Affairs includes low-cost parking on site, easy light rail access, an on site exercise facility and knowing that you support the Agency's mission of "Promoting and delivering the benefits provided by the grateful State of California to its deserving veterans and their families".*

## Duties and

**Responsibilities:** Under the general direction of the Assistant Deputy Secretary, Health Informatics, this position is a Nursing Instructor which is the nursing /general clinical Subject Matter Experts for the Enterprise-wide Veterans Homes Information Systems (Ew-VHIS) Project. Duties performed by this position are at the expert level and will include complex technical work assignments as they relate to Nurse Instructor functions. Incumbent is expected to demonstrate a high level of knowledge regarding methods and principles of the nursing profession and related Federal, State, and Joint Commission on Accreditation of Healthcare Organizations (JCAHO) requirements in performing duties that will include, but are not limited to, the following:

- Develop future process design for long-term care and acute levels of care. Conduct and document business process assessments. Analyze and assess existing business systems, processes, procedures, and functional requirements.
- Work with clinical staff to obtain program, interface, form, and report specifications. Act as liaison with Information Services Division (ISD) staff in the design and implementation of clinical and other specifications for the new Ew-VHIS to ensure methods and principles of nursing practices are represented in specifications. Work with ISD staff to design and develop programs, interfaces, forms, and reports.
- Plan, design, prepare, and coordinate Ew-VHIS application training to nursing staff and other system users. Prepare, develop, and evaluate program curriculum, to include training manuals, education programs and policies, at the existing and new Veterans Homes of California.
- Travel to the various Veterans Homes, and for informatics related customer-training needs.
- Participate in system implementation and data conversion processes. Create data dictionaries related to medicine as well as other clinical functions. Collaborate with all healthcare disciplinary teams as well as integrators and information services. Provide expert level of clinical guidance to information services staff as it relates to Federal, State and JCAHO requirements.

**How to Apply:** Candidates should submit a State Application (STD. 678), résumé to:

CA Department of Veterans Affairs  
1227 "O" Street, Room 404  
Sacramento, CA 95814

**Attention: Jason Drenik, Ref: M80 #017-08/09**

**Inquires:**

Voice: (916) 653-2535  
TDD: (916) 653-1966

**In Line #12 on the State Application, you must reference M80 # 017-08/09 and clearly indicate your basis of eligibility; i.e., List, Transfer, SROA, Surplus, Re-employment, or Reinstatement. Failure to do so could result in being rejected from the interview process.**

## **Final Filing Date: Until Filled**

AN EQUAL OPPORTUNITY EMPLOYER - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS. PER MILITARY AND VETERANS CODE, SECTION 80, WHENEVER POSSIBLE, PREFERENCE SHALL BE GIVEN TO VETERANS FOR EMPLOYMENT IN THE DEPARTMENT OF VETERAN AFFAIRS. APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE INTERVIEWED. BRD RELEASED: